

PROSPECTUS: 2022-2023



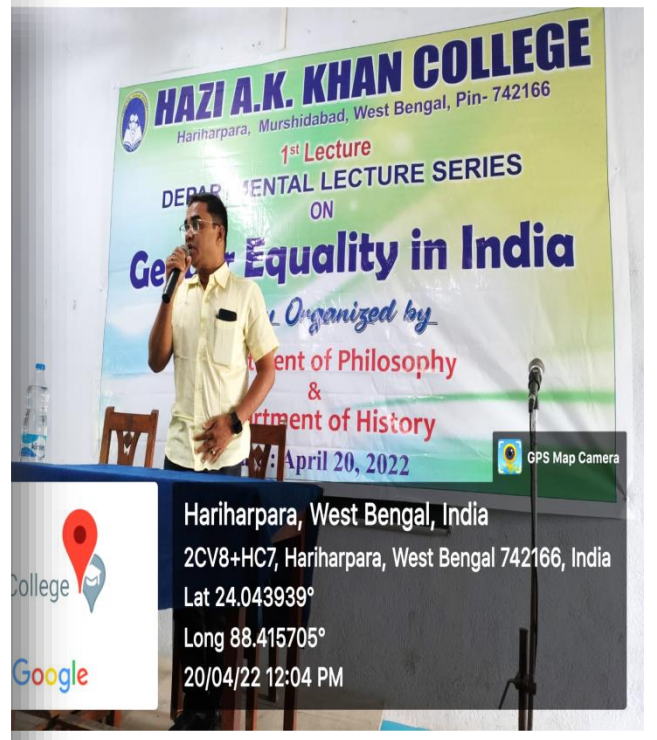
HAZI A. K. KHAN COLLEGE

ESTD: 2008

Affiliated to the University of Kalyani
Hariharpara, Murshidabad, West Bengal, 742166

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বিশেষ সুযোগ-সুবিধা সমূহ

- সুদক্ষ ছাত্র দরদী প্রশাসন।
- পর্যাপ্ত যোগ্য শিক্ষক – শিক্ষিকা মণ্ডলী।
- পর্যাপ্ত, সুসজ্জত ও আধুনিক পরিকাঠামো (পর্যাপ্ত টয়লেট সহ)।
- একাধিক স্মার্ট ক্লাসরুম (audio-visual)।
- **Library (AC) & Online Public Access Catalogue (OPAC).**
- **Add-on Courses / Value added Course / Certificate Course**
- ছাত্র-ছাত্রীদের জন্য সুসজ্জিত ক্যান্টিন।
- সমস্ত রকম স্কলারশিপের নিশ্চয়তা (যেমন কন্যাশ্রী, ঐক্যশ্রী ও অন্যান্য সমস্ত)।
- সংখ্যালঘু ছাত্রীদের জন্য সরকারী হোস্টেল (কলেজ ক্যাম্পাসের মধ্যে)।
- **Faculty Exchange** এর মাধ্যমে ভিন্ন কলেজের বিশেষজ্ঞ শিক্ষক-শিক্ষিকা দ্বারা পাঠন পাঠন ব্যবস্থা।
- ক্যাম্পাসের ভিতর ছাত্র-ছাত্রীদের নিরাপত্তার ব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য **Free Wi Fi** এর ব্যবস্থা।
- ছাত্র-ছাত্রীদের জন্য পৃথক Common Room।
- ছাত্র-ছাত্রীদের জন্য পৃথক ব্যায়ামাগার (Multigym)।
- ছাত্র-ছাত্রীদের জন্য আর্সেনিক মুক্তবিশুদ্ধ পানীয় জলের ব্যবস্থা।
- শিক্ষার মনোরম পরিবেশ।



History of the College:

Hazi A K Khan College is the lone representative institution of Higher Education at Hariharpara, a Block within Berhampore Sub-Division of Murshidabad District in West Bengal. This rural Block is considered as a Community Developing one as per administrative perspective, with a population of 2, 57,571 (Census, 2011), where minorities form 80.70%. The catchment area of the educational institutes here, include adjacent agricultural locale at large, with a little proportion of small scale industrial area. The Block was endowed with a considerable number of Primary, Secondary and Higher Secondary Institutions. But no institution was there to cater further education for the young aspirant stakeholders; predominantly the girls.

The idea was initially conceived by a local visionary, fond of education; honourable Hazi Abdul Kader Khan who donated 1.82 acre of land to set up a college with a dream to explore dreams of thousands, who had to travel a long way to acquire higher education or to discontinue it midway. Afterwards, some local robust persons took timely initiatives in framing required Society Registration and completed other formalities with the Government. The long-cherished dream came true in 2008, when Hazi A K Khan College started its journey at Hariharpara High School getting affiliation from University of Kalyani with Honours and General Courses in some traditional disciplines in Arts. Very soon the institution was shifted to the present location set up partly by Government aids along with generous donations from local people and people's representative. Primarily, the focus was on nurturing excellence in the local young, who would be mentored to achieve success in their later professional and entrepreneurial ventures and lead a decent life.

With the increase of enrolment of students, requisition for Full-time Teachers was palced accordingly before WBCSC by the then Acting Principal. From 2016, the college was provided Full Time Teachers. Gradually, a Governing Body was formed in 2019 replacing the Managing Committee / Administrator.

The college has witnessed a paradigm shift in all respect since 2021, with the joining of the first permanent Principal Dr. Goutam Kumar Ghosh who has been engaging in shaping the college towards a model institution. Besides the erstwhile building, the college has got a well-architected annexed building from Department of Minority Affairs, Government of West Bengal. Now the three winged building equipped with 29 theory Class Rooms, 2 Lab Rooms (2 for Department of Geography), 4 ICT enabled Class Rooms, 1 well equipped Conference Room, 1 Auditorium with modern amenities, 1 Central Library with OPAC facility favoring separate transactional facilities for teachers and students, separate canteen for students and teachers, separate Common Rooms for Girls and Boys, 3 Parking Places for students and staff, enough modern toilets for girls, boys and staff, a hostel for minority girls ,

facilities for the disadvantaged persons and a marvelous garden ; ‘Gul Bagicha’ has made the college an ideal place to impart collegiate education. Besides, to craft the career of the students and to turn them self-reliant, professional courses have been introduced . Further, the college authority is planning to set Arsenic free water supply, Multi Gymnasium, Fully digitised Central Library, Departmental Library, Indoor Games Unit and to adopt some innovative steps in academic and administrative arena to promote all round development of the students .

After twelve years of establishment, the college is trying to emerge as a centre of all-round development of students. Result of students in University Examinations is satisfactory. Students are respectful, obedient and believe in the tradition of peace and communal harmony that the college is proud of. Now, the college is a conglomeration of about 1500 students, an proficient Principal, 10 young energetic assistant Professors, 21 proficient State Aided College Teachers, 7 skillful permanent Non-teaching staff, one casual Librarian, 2 casual Group D to deal with smooth conduction of academic and administrative activities . At present twelve academic departments in Arts are there, out of which seven have Honours Courses.

From the Principal's Desk

Our endeavour at Hazi A. K. Khan College, since its inception on 8th September, 2008, is to uphold the noble ideas, values and rich culture bequeathed upon us by the founder of the college, respectable Hazi Abdul Kader Khan. We strongly believe that quality education is the key to progress and success. We aim at spreading collegiate education among the economically challenged and minority community students of the area and concurrently enriching our children, especially the girls, with a modern outlook that inculcates curricular understanding and job-oriented skills. We have a bouquet of facilities that definitely benefit our students. The

college is engaged in disseminating knowledge and promoting all-round development of the students by increasing their knowledge base as well as by creating awareness about their social and cultural milieu, exercising all the resources we have. Our illustrious teachers, the non-teaching staff and, above all, the Governing Body are devoted to nurture and endorse this comprehensive approach. I believe in 'we feeling' and feel that no matter whichever rank or position each one of us belong to, we must always be able to revere every person's dignity with respect, trust, empathy and cooperative attitude. The college continues to sustain and develop an order of individuals, enriched with true education, who will be global in outlook, national in ethos and at the same time reverent to local duties and commitments. It is our honest hope that with the help and co-operation of everyone we shall continue our journey towards academic excellence.

Come, be a part of our beloved HAKKC family!



Dr. Goutam Kumar Ghosh
Principal
Hazi A. K. Khan College

Vision

The fundamental vision of the college is to meet the educational aspirations of local youths by providing opportunities for higher education while concurrently acting as a catalyst for the enhancement of the surrounding society. The college is dedicated to nurturing responsible citizenship among local youth, characterized by a global perspective, steadfast adherence to national values, and a commitment to the preservation of local culture and tradition.

Mission

To consummate the vision so framed, the college aims at

1. Arranging proper and adequate academic and physical infrastructure conducive to learning.
2. Providing quality education enriched with national value system and local culture to its stakeholders for their overall development.
3. Creating an environment that can foster meaningful and symbiotic relations with administration, faculty, staff and students.
4. Fostering integrated teaching-learning to a matrix of co-curricular activities to sustain and develop an order of complete individuals.
5. Taking care of economical upliftment of the first-generation learners of the areas around.
6. Taking suitable measures for empowerment of its female students.
7. Exploring education beyond its conventional arena towards a broader spectrum; in society service.
8. Prioritizing skill development aimed at securing local employment opportunities for students, thereby contributing to the economic growth and sustainability of the region.

Objectives

1. To strive to make the institution one of the best colleges in Murshidabad as well as in West Bengal by defining and pursuing a clear institutional vision and strategic plan.
2. To ensure transparency and just and fair College administration by avoiding partial or discriminatory treatment of students

3. To adopt innovative teaching-learning mechanisms and continuous and fair evaluation methods to enhance the educational experience.
4. To provide a segregation free campus by implanting zero tolerance on ragging, sexual harassment and gender discrimination.
5. To enrich the curriculum with value-added courses, certificate courses and experiential learning opportunities to prepare the students for future challenges.
6. To empower female students by providing amenities such as napkin vending machines, certificate courses on self-defence and tailoring, separate common rooms, child care rooms, and other facilities to support their holistic development.
7. To promote active community engagement through the National Service Scheme (NSS) and other outreach programs.
8. To continue environmental awareness and protection initiatives and create a green, sustainable campus that provides a healthy and conducive learning environment.
9. To encourage and recognize faculty publications, research projects, and academic achievements and to empower faculty through policies on development, appraisal, and welfare.
10. To build and maintain collaborations with other institutions, industries, NGOs and research organizations.
11. To provide state-of-the-art physical facilities, including classrooms, laboratories, and libraries.
12. To ensure comprehensive digital library resources to support learning.
13. To offer comprehensive student support services, including counseling, career guidance, and health services.
14. To track and support student progression to higher education, employment, and entrepreneurial ventures.
15. To encourage student participation in extracurricular, co-curricular, and sports activities to nurture holistic development.
16. To actively engage alumni and leverage their contributions for institutional development.
17. To establish a robust feedback system for continuous improvement.



Profile of the College

- ❖ Established on 8th September, 2008.
- ❖ Co-educational institute affiliated to University of Kalyani offering UG Pass and Honours Courses.
- ❖ Academic activities of the college are guided by the Choice Based Credit System (CBCS) form of education from the academic year 2018-19 onwards, following the instructions and guidelines of the University of Kalyani, with the Semester mode (6 months each) of Curriculum Division and Examination.
- ❖ Total area of the college campus **1.82** acres.
- ❖ Teaching Faculty Members: **32**

Teachers	Male	Female	Total
1. Full Time Teachers	07	04	11
2.SACT-I	07	00	07
3.SACT-II	13	01	14

- ❖ Non-Teaching Faculty Members: **10 (Full Time-07, Part Time-01, Casual-02)**
- ❖ The College offers B.A. (Honours) degree in the following seven subjects: Bengali, English, History, Geography, Philosophy, Education and Political Science.
- ❖ The College offers B.A. (Programme/General Course) degree in the following twelve subjects: Bengali, English, History, Geography, Philosophy, Education, Political Science, Arabic, Sanskrit, Defence Studies, Physical Education and Mathematics.
- ❖ Parking Space: **03 (Two for Staffs & One for Students)**
- ❖ No. of Theory Class Room: **29**
- ❖ Rooms, other than Class Rooms: **18 (With 10 attached toilets)**
- ❖ No. of Conference Room: **01**
- ❖ No. of Computer Lab.: **01**
- ❖ No. of Geography Lab.: **02**
- ❖ No. of Toilet: **21** (for female students), **41** (for male students), **10-M, 07-F** (for Staff).
- ❖ No. of Library Books: **8659**
- ❖ No. of Students' Common Room: **01** (for female students), **01** (for male students)
- ❖ No. of Aqua guard: **12**
- ❖ No. of Hostel: **01** (for Minority Girl students), including 20 toilets.

Governing Body

Hazi A. K. Khan College is under the Govt. of West Bengal & the Principal is the administrative head of the college. Like all government aided colleges, the college has a governing body in accordance with the government rules. The present members of the Governing Body are:

1.	Hatemul Islam	President
2.	Dr. Goutam Kumar Ghosh [Principal]	Secretary
MEMBERS		
3.	Jillar Rahaman	Government Nominee
4.	Arindam Upadhyay	Government Nominee
5.	Khodabox Khan	Government Nominee
6.	Dr. Soma Mukhopadhyay	University Nominee
7.	Dr. Sukanta Biswas	University Nominee
8.	Dr. Krishnendu Munsu	Teachers' Representative
9.	Dr. Pulokes Mandal	Teachers' Representative
10.	Bidisha Munshi	Teachers' Representative
11.	Hasanul Islam	Non-Teaching Staff's Representative

Teaching Staff

Principal

Name	Designation	Qualifications
Dr. Goutam Kumar Ghosh	Principal	M.A., B.Ed., Ph.D.

Department of Bengali

Sl. No.	Name	Designation	Qualifications
1.	Dr. Pulokes Mandal	Assistant Professor	M.A., B.Ed., Ph.D.(H.O.D.)
2.	Dr.Nanigopal Malo	Assistant Professor	M.A., Ph.D.
3.	Injamamul Haque	SACT-II	M.A., B.Ed.
4.	Abdur Razzak	SACT-I	M.A., B.Ed.

Department of English

Sl. No.	Name	Designation	Qualifications
1	Samim Aktar Molla	Assistant Professor	M. A., M.Phil.(H.O.D.)
2	Bidisha Munshi	Assistant Professor	M.A.
3	Bahadur Biswas	SACT-I	M.A.

Department of Education

Sl. No.	Name	Designation	Qualifications
1	Dr. Krishnendu Munsu	Assistant Professor,	M.A. (Edn), M.A. (Eng),B.Ed., Ph.D. (Edn) (H.O.D.)
2	Dr. Arun Kumar Singha	Assistant Professor	M. A., M.Phil., Ph.D.
3	Md Faruk Sk	SACT- II	M.A.
4	Md Ismile Hoque	SACT -II	MA , B.Ed.
5	Mithun Saikh	SACT –II	M.A., B.Ed.

Department of History

Sl. No.	Name	Designation	Qualifications
1	Dr. Piyali Dan	Assistant Professor	M.A., Ph.D.(H.O.D.)
2	Dr. Chandrani Pal	Assistant Professor	M.A. (Ancient Indian History and Culture), M.A.(Museology), Ph.D.
3	Aniket Sarkar	SACT- II	M.A., B.Ed.
4	Badsa Khan	SACT- II	M.A., B.Ed.
5	Kishor Sarkar	SACT- I	M.A., B.Ed.

Department of Geography

Sl. No.	Name	Designation	Qualifications
1	Protyus Kumar Ghosh	SACT-I	M.Sc., B.Ed.(H.O.D.)
2	Parimal Karmakar	SACT-I	M.Sc., B.Ed.
3	Bubai Ghosh	SACT-II	M.Sc., B.Ed.

Department of Philosophy

Sl. No.	Name	Designation	Qualifications
1	Dr. Goutam Kumar Ghosh	Associate Professor & Principal	M.A., B.Ed., Ph.D.
1	Dr. Munmun Dutta	Assistant Professor	M.A., M.Phil., B.Ed., Ph.D.(H.O.D.)
2	Emanuel Hansda	Assistant Professor	M.A., M.Phil.
3	Md Selim Hoque	SACT-I	M.A.
4	Asmin Saikh	SACT-I	M.A., B.Ed.

Department of Political Science

Sl. No.	Name	Designation	Qualifications
1	Safail Hossain Shaikh	SACT- II	M.A., B.Ed.(H.O.D.)

Department of Physical Education

Sl. No.	Name	Designation	Qualifications
1	Sanjit Kumar Roy	SACT-II	M.P.Ed.(H.O.D.)

Department of Sanskrit

Sl. No.	Name	Designation	Qualifications
1	Debdyuti Chakraborty	SACT-II	M.A., B.Ed.(H.O.D.)

Department of Environmental Studies

Sl. No.	Name	Designation	Qualifications
1	Mahamaya Ghosh	SACT-II	M.A., B.Ed.

Department of Arabic

Sl. No.	Name	Designation	Qualifications
1	Md Rezaul Karim Khan	SACT-II	M.A.(H.O.D.)
2	Md Nababjani	SACT-II	M.A., B.Ed.
3	Abdur Rahman	SACT-II	M.A., B.Ed.

Department of Defence Studies

Sl. No.	Name	Designation	Qualifications
-	Vacant	-	-

Department of Mathematics

Sl. No.	Name	Designation	Qualifications
-	Vacant	-	-

Library

Sl. No.	Name	Designation	Qualifications
1	Kismot Sk	Librarian (Casual)	M.LIS.
2	Mehbub Murshid Khan	Library Peon (Casual)	B.A.

Non-Teaching Staff

Sl. No.	Name	Designation	Qualifications
1	Sri Atin Ghosh	Accountant	B.A.
2	Sri Prolay Kumar Saha	Cashier	M.Com.
3	Jamila Khatun	Clerk	B.A.
4	Alauddin Biswas	Typist	H.S.
5	Hasanul Islam	Peon	M.A.
6	Sri Sukumar Biswas	Peon	M.P.
7	Aminur Jaman	Guard	M.P.
8	Sri Ranjit Kumar Das	Part-Time Sweeper	M.P.

Choice Based Credit System (CBCS)

BA (HONOURS) COURSE

BA (HONOURS) এর ছাত্র-ছাত্রীদের মোট পাঁচটি কোর্স পড়তে হবে।

- 1) Honours Core Course (HCC) - 14
- 2) Honours Generic Elective Course (HGE)
- 3) Ability Enhancement Compulsory Course (AECC)
- 4) Skill Enhancement Course (SEC)
- 5) Discipline Specific Course (DSE)

বিস্তারিত ধারণা

➤ HONOURS CORE COURSE (HCC)-

যে বিষয়ে Honours নিতে ইচ্ছুক সেই বিষয়টি Honours Core Course (HCC) হবে। এখানে মোট ১৪ টি কোর্স পড়তে হবে।

(উদাঃ বাংলা অনার্স নিতে চাইলে বাংলা বিষয়টি Honours Core Course (HCC) হবে।)

প্রথম সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ২টি পেপার (CC-T-1, CC-T-2)

দ্বিতীয় সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ২টি পেপার (CC-T-3, CC-T-4)

তৃতীয় সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ৩টি পেপার (CC-T-5, CC-T-6, CC-T-7)

চতুর্থ সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ৩টি পেপার (CC-T-8, CC-T-9, CC-T-10)

পঞ্চম সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ২টি পেপার (CC-T-11, CC-T-12)

ষষ্ঠ সেমিস্টারে পড়তে হবে অনার্স কোর কোর্সের ২টি পেপার (CC-T-13, CC-T-14)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-5)

➤ HONOURS GENERIC ELECTIVE COURSE (GE)-

এক্ষেত্রে ২ টি বিষয় পড়তে হবে।

যে বিষয়ে অনার্স নিয়েছে সেই বিষয়টি ছাড়া অন্য দুটি বিষয় পছন্দ করতে হবে। (কলেজ যে কম্বিনেশন ঠিক করে দেবে তার মধ্য থেকে দুটি বিষয় পছন্দ করতে হবে)

প্রথম সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE1-CC-1)

প্রথম বিষয়ের কোর্স ১ ও কোর্স ২

দ্বিতীয় সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE1-CC-2)

তৃতীয় সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE2-CC-1)

দ্বিতীয় বিষয়ের কোর্স ১ ও কোর্স ২

চতুর্থ সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE2-CC-2)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-5)

➤ ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)-

এক্ষেত্রে ২ টি বিষয় পড়তে হবে।

1. ENVS

2. MODERN INDIAN LANGUAGE (MIL) - BENGALI / ENGLISH COMPOSITION

প্রথম সেমিস্টারে পড়তে হবে - ENVS

দ্বিতীয় সেমিস্টারে পড়তে হবে - MIL

(প্রতিটি কোর্সের পূর্ণমান – 50, Theory-40, Internal-05, Attendance-05)

➤ SKILL ENHANCEMENT COURSES (SEC)-

এক্ষেত্রে অনার্স এর বিষয়ের উপর দুটি কোর্স পড়তে হবে তৃতীয় ও চতুর্থ সেমিস্টারে।

তৃতীয় সেমিস্টারে পড়তে হবে SEC কোর্সের ১টি পেপার (SEC-T-1)

চতুর্থ সেমিস্টারে পড়তে হবে SEC কোর্সের ১টি পেপার (SEC-T-2)

(প্রতিটি কোর্সের পূর্ণমান- 50, Theory-40, Internal-05, Attendance-05)

➤ DISCIPLINE SPECIFIC ELECTIVE COURSES (DSE)-

এক্ষেত্রে অনার্স এর বিষয়ের উপর দুটি কোর্স পড়তে হবে পঞ্চম ও ষষ্ঠ সেমিস্টারে।
পঞ্চম সেমিস্টারে পড়তে হবে DSE কোর্সের ২টি পেপার (DSE -T-1, DSE -T-2)
ষষ্ঠ সেমিস্টারে পড়তে হবে DSE কোর্সের ২টি পেপার (DSE -T-3, DSE -T-4)
(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-05)

একজন অনার্সের ছাত্র / ছাত্রীকে ৬টি সেমিস্টারে মোট ২৬টি কোর্স পড়তে হবে।

Courses With Credits	Total No. of Courses
HCC (6 CREDITS)	14 COURSES
DSE (6 CREDITS)	04 COURSES
GE (6 CREDITS)	04 COURSES
AECC (2 CREDITS)	02 COURSES
SEC (2 CREDITS)	02 COURSES
TOTAL	26 COURSES

BA PROGRAMME (GENERAL) COURSE

BA Programme (General) এর ক্ষেত্রে মোট ছয়টি কোর্স পড়তে হবে।

1. Core Course (CC)
2. Language Core Course (LCC)
3. Ability Enhancement Compulsory Course (AECC)
4. Generic Elective Course (GE)
5. Skill Enhancement Course (SEC)
6. Discipline Specific Course (DSE)

বিস্তারিত ধারণা

➤ CORE COURSE (PCC/DSC)-

এক্ষেত্রে দুটি বিষয় বেছে নিতে হবে এবং সেই বিষয় দুটি Core Course (CC) হিসাবে গণ্য হবে। (কলেজ যে কম্বিনেশন ঠিক করে দেবে তার মধ্য থেকে দুটি বিষয় পছন্দ করতে হবে।)

উদাহরণ - যদি কোন ছাত্র-ছাত্রী বাংলা ও সংস্কৃত বেছে নেয় সেক্ষেত্রে বাংলা ও সংস্কৃত তার Core Course (CC) হবে।

প্রথম চারটি সেমিস্টারে প্রতিটি কোর্স কোর্সের মোট চারটি করে পেপার পড়তে হবে।

প্রথম সেমিস্টার দুটি কোর্স কোর্সের ১টি করে মোট ২টি পেপার (CC-T-1-বাংলা, CC-T-1-সংস্কৃত)

দ্বিতীয় সেমিস্টার দুটি কোর্স কোর্সের ১টি করে মোট ২টি পেপার (CC-T-2-বাংলা, CC-T-2-সংস্কৃত)

তৃতীয় সেমিস্টার দুটি কোর্স কোর্সের ১টি করে মোট ২টি পেপার (CC-T-3-বাংলা, CC-T-3-সংস্কৃত)

চতুর্থ সেমিস্টার দুটি কোর্স কোর্সের ১টি করে মোট ২টি পেপার (CC-T-4-বাংলা, CC-T-4-সংস্কৃত)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-05)

➤ LANGUAGE CORE COURSE (LCC)-

LCC র মোট চারটি পেপার পড়তে হবে।

প্রথম সেমিস্টারে পড়তে হবে LCC -র একটি পেপার (এক্ষেত্রে LCC -English পড়তে হবে, L1-1)

দ্বিতীয় সেমিস্টারে পড়তে হবে LCC -র একটি পেপার (এক্ষেত্রে LCC -Bengali পড়তে হবে, L2-1)

তৃতীয় সেমিস্টারে পড়তে হবে LCC -র একটি পেপার (এক্ষেত্রে LCC - English পড়তে হবে, L1-2)

চতুর্থ সেমিস্টারে পড়তে হবে LCC -র একটি পেপার (এক্ষেত্রে LCC -Bengali পড়তে হবে, L2-2)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-05)

➤ ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)-

এক্ষেত্রে ২টি বিষয় পড়তে হবে।

1. ENVS

2. MODERN INDIAN LANGUAGE (MIL) - BENGALI / ENGLISH COMPOSITION

প্রথম সেমিস্টারে পড়তে হবে -MIL (BENGALI / ENGLISH COMPOSITION)

দ্বিতীয় সেমিস্টারে পড়তে হবে –ENVS

(প্রতিটি কোর্সের পূর্ণমান – 50, Theory-40, Internal-05, Attendance-05)

➤ SKILL ENHANCEMENT COURSES (SEC)-

এক্ষেত্রে কোর কোর্সের যে দুটি বিষয় পছন্দ করেছি তার মধ্য থেকে যে কোনো একটি বিষয় SEC হিসাবে পছন্দ করতে হবে। সেই বিষয়ের মোট চারটি পেপার পড়তে হবে তৃতীয়, চতুর্থ, পঞ্চম ও ষষ্ঠ সেমিস্টারে।

তৃতীয় সেমিস্টারে পড়তে হবে SECকোর্সের ১টি পেপার (SEC-T-1)

চতুর্থ সেমিস্টারে পড়তে হবে SECকোর্সের ১টি পেপার (SEC-T-2)

পঞ্চম সেমিস্টারে পড়তে হবে SECকোর্সের ১টি পেপার (SEC-T-3)

ষষ্ঠ সেমিস্টারে পড়তে হবে SEC কোর্সের ১টি পেপার (SEC-T-4)

(প্রতিটি কোর্সের পূর্ণমান – 50, Theory-40, Internal-05, Attendance-05)

➤ GENERIC ELECTIVE COURSE (GE)-

যে বিষয় দুটি কোর কোর্স হিসাবে বেছে নেওয়া হয়েছে, সেই বিষয় দুটি ছাড়া যে কোন একটি বিষয় GE হিসাবে পছন্দ করতে হবে। সেই বিষয়ের মোট দুটি পেপার পড়তে হবে পঞ্চম ও ষষ্ঠ সেমিস্টারে।

পঞ্চম সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE-T-1)

ষষ্ঠ সেমিস্টারে পড়তে হবে GE কোর্সের ১টি পেপার (GE-T-2)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-05)

➤ DISCIPLINE SPECIFIC ELECTIVE COURSES (DSE)-

এক্ষেত্রে কোর কোর্সের দুটি বিষয় DSE হিসাবে পড়তে হবে। প্রতিটি বিষয়ের মোট দুটি করে পেপার পড়তে হবে পঞ্চম ও ষষ্ঠ সেমিস্টারে।

পঞ্চম সেমিস্টারে পড়তে হবে DSE কোর্সের ২টি পেপার

(প্রথম কোর কোর্সের ১টি পেপার ও দ্বিতীয় কোর কোর্সের ১টি পেপার)

ষষ্ঠ সেমিস্টারে পড়তে হবে DSE কোর্সের ২টি পেপার

(প্রথম কোর কোর্সের ১টি পেপার ও দ্বিতীয় কোর কোর্সের ১টি পেপার)

(প্রতিটি কোর্সের পূর্ণমান – 75, Theory-60, Internal-10, Attendance-05)

প্রোগ্রাম কোর্সের ছাত্র ছাত্রীদের ৬টি সেমিস্টারে মোট ২৪টি পেপার পড়তে হবে।

Courses With Credits	Total No. of Courses
CC 1, 2 (6 CREDITS)	08 COURSES
LANGUAGE-1, 2 (6 CREDITS)	04 COURSES
DSE(6 CREDITS)	04 COURSES
GE (6 CREDITS)	02 COURSES
AECC (2 CREDITS)	02 COURSES
SEC (2 CREDITS)	04 COURSES
TOTAL	24 COURSES

প্রথম সেমিস্টারে মোট ৪টি পেপার পড়তে হবে।

Types of Courses: Courses in a programme may be of three kinds: Core, Elective and Foundation.

1. Core Course (CC): This is the course which is to be compulsorily studied by a student as a core requirement to complete the programme in a said discipline of study.

2. Elective Course: Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the student's proficiency/skill is termed as an Elective Course.

2.1 Discipline Specific Elective Course (DSE): A course, which may be offered by the main discipline/ subject of study, is referred to as Discipline Specific Elective.

2.2 Generic Elective Course (GE): An elective course, chosen generally from an unrelated discipline/ subject of study with an intention to seek an exposure, is called a Generic Elective Course. A student of BA/B.Sc. Honours will have to opt for two GE subjects each containing two (02) papers/courses.

3. Foundation Course: The Foundation Courses may be of two kinds:

- i) Ability Enhancement compulsory courses (AECC)
- ii) Skill Enhancement Courses (SEC)

3.1 Ability Enhancement Compulsory Course (AECC): Ability Enhancement Courses (AECC) is the courses based upon the content that leads to knowledge enhancement and consists of Environmental Studies and English/MIL Communication. These are mandatory for all disciplines.

3.2 Skill Enhancement Course (SEC): SEC is value-based and/ or skill-based and aimed at providing hand-on-training, competency, skill etc. There shall be 02 SECs for Honours degree and 04 SECs for Programme/General degree. The students of BA/B.Sc. Programme/General degree courses will have to study four (04) SEC papers/courses (during 3rd to 6th semesters) from one of the core subjects opted by him/her at the time of admission, and the students of Honours courses will have to study two (02) SEC papers/courses from his/her Honours subject only.

COURSE STRUCTURE (HONOURS & PROGRAMME/GENERAL): NO OF PAPERS

Course Components	B.A.	
	Honours	General
Core Course (CC+LCC*)	14	8+4*
Discipline Specific Elective (DSE) Course	4	4
Generic Elective(GE) Course	4	2
Ability Enhancement Compulsory Course(AECC)	2	2
Skill Enhancement Course (SEC)	2	4
Total No. of Papers	26	24

DETAILS OF COURSES & CREDIT OF B.A. (HONOURS) UNDER CBCS

Sl. No.	Particulars of Course	Credit Point	
1.	Core Course: 14 Papers	Theory + Practical	Theory + Tutorial
1. A.	Core Course: Theory (14 papers)	14x4 = 56	14x5 = 70
1. B.	Core Course (Practical/Tutorial) *(14 papers)	14x2 = 28	14x1 = 14
2.	Elective Courses: (8 papers)		
2. A.	Discipline specific Elective(DSE) (4 papers)	4x4 = 16	4x5 = 20
2. B.	DSE (Practical / Tutorial) * (4 papers)	4x2 =8	4x1 =4
2C.	General Elective(GE) (Interdisciplinary) (4 papers)	4x4 = 16	4x5 = 20
2. D.	GE (Practical / Tutorial) * (4 papers)	4x2 =8	4x1 =4
#Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester			
3. Ability Enhancement Courses			
A.	AECC (2 papers of 2 credits each) ENVS, English Communication/ MIL	2x2 = 4	2x2 = 4
B.	Skill Enhancement Course(SEC) (2 papers of 2 credits each)	2x2 = 4	2x2 = 4
Total Credit:		140	140

DETAILS OF COURSES & CREDIT OF B.A. / B.COM. (PROGRAMME/GENERAL) UNDER CBCS

Sl. No.	Particulars of Course	Credit Point	
1.	Core Course: 12 Papers	Theory + Practical	Theory + Tutorial
1. A.	Core Course: Theory (12 papers)	12x4 = 48	12x5 = 60
1. B.	Core Course (Practical/Tutorial)*(12 papers)	12x2 = 24	12x1 = 12
2.	Elective Courses: (6 papers)		
2. A.	Discipline specific Elective(DSE)(4 papers)	4x6 = 24	4x5 = 20
2. B.	DSE (Practical / Tutorial)* (4 papers)	6x2 = 12	4x1 =4
2C.	(GE) (Interdisciplinary) (2 papers for B.A.)	-----	2x5 = 10
2. D.	GE (Practical / Tutorial)* (4 papers) (2 papers for B.A.)	-----	2x1 = 2
#Optional Dissertation/ Project Work in place of one DSE paper (6 credits) in 6th semester			
3. Ability Enhancement Courses			
A.	AECC (2 papers of 2 credits each) ENVS, English Communication/ MIL	2x2 = 4	2x2 = 4
B.	Skill Enhancement Course(SEC) (4 papers of 2 credits each)	4x2 = 8	4x2 = 8
Total Credit:		120	120

Whenever there is a practical, there will be no tutorial and vice-versa

SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A. HONOURS

Courses/ (Credits)	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI	Total No. of Courses	Total credit
CC (6)	2	2	3	3	2	2	14	84
DSE (6)					2	2	04	24
GE (6)	GE 1 C-1	GE 1 C-2	GE 2 C-1	GE 2 C-2			04	24
AECC (2)	1(ENV)	1(MIL)					02	04
SEC (2)			1	1			02	04
Total No. of Courses/ Sem.	4	4	5	5	4	4	26	-----
Total Credit /Semester	20	20	26	26	24	24	-----	140

**SEMESTER WISE DISTRIBUTION OF COURSES & CREDITS IN B.A.
PROGRAMME/GENERAL**

Courses/ (Credits)	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI	Total No. of Courses	Total credit
CC-1,2 (6)	2 (1A,2A)	2 (1B,2B)	2 (1C,2C)	2 (1D,2D)			8	48
Language CC - 1,2 (6)	(L1-1) (Eng)	1 (L2-1)	(L1-2) (Eng)	1 (L2-2)			04	24
DSE (6)					2(1A,2A)	2 (1B,2B)	04	24
GE (6)					GE 1 C-1	GE 1 C-2	02	12
AECC (2)	1(MIL)	1(ENV)					02	04
SEC (2)			1	1	1	1	4	08
Total No. of Courses/ Sem.	4	4	4	4	4	4	24	-----
Total Credit /Semester	20	20	20	20	20	20	-----	120

Review & Scrutiny:

There shall be re-evaluation (review) of the answer scripts of theoretical papers of semester-end-examinations but not of Internal Assessment marks. However, for re-evaluation, the candidate has to apply through the concerned Principals/TIC of Colleges in a prescribed format, to the Controller of Examinations. Re-evaluation shall be permitted in not more than two theoretical papers for any semester-end-examination in the 3-year Bachelor's degree programme on submission of prescribed fees within 07 working days from the publication of result of concerned semester. No application for re-evaluation of practical papers shall be entertained. *The examiner of a paper shall not be the reviewer of the same paper.*

Scrutiny of the theoretical answer scripts shall be done by the teachers of the concerned discipline before sending the marks to the Controller of Examinations. A teacher who is the examiner of a paper shall not be the scrutinizer of the same paper.

The written answer scripts of each semester-end examination will be preserved by the Head Examiner up to the completion of review process of that answer scripts. After that the answer scripts shall be collected by the Controller of Examinations and shall be preserved in the University for 06 (Six) months only from the date of publication of that result of the said semester-end examination. The answer scripts of the class test or other records of internal assessment shall, however, be preserved in the College for six (06) months from the date of commencement of the next Semester. After that period, the scripts will be disposed of as per rules of the University.

Courses Offered

The college offers the following Honours and Programme /General course of studies.

Sl. No.	Honours Course	Programme / General Course
1.	Bengali	Bengali
2.	English	English
3.	Education	Education
4.	History	History
5.	Geography	Geography
6.	Philosophy	Philosophy
7.	Political Science	Political Science
8.		Physical Education
9.		Arabic
10.		Sanskrit
11.		Defence Studies
12.		Mathematics

Subject Combination

HONOURS COURSE

Sl. No.	Honours Subjects (Core Course)	Generic Electives (Choose Any Two Subjects as GE)
1.	Bengali	Philosophy
		History
		Education/ Physical Education
		Arabic
2.	English	Bengali
		Political Science
		History
		Philosophy
3.	Education	Bengali
		Political Science
		History
		Philosophy
4.	History	Bengali
		Political Science,
		Education/ Physical Education
		Sanskrit
5.	Geography	Bengali
		Political Science
		History
		Sanskrit
6.	Philosophy	Bengali
		Political Science
		Education/ Physical Education
		Sanskrit
7.	Political Science	Philosophy
		History
		Education/ Physical Education
		Arabic

PROGRAMME/GENERAL COURSE COMBINATION LIST

Sl no	Subject	Subject	Amount
1	Bengali	Education	1740
2	Bengali	Physical Education	1840
3	Bengali	Philosophy	1740
4	Bengali	History	1740
5	Bengali	Geography	3400
6	Bengali	Mathematics	1740
7	Bengali	Defence Studies	2040
8	Bengali	Arabic	1740
9	Bengali	Sanskrit	1740
10	Education	Philosophy	1740
11	Education	History	1740
12	Education	Geography	3400
13	Education	Mathematics	1740
14	Education	Defence Studies	2040
15	Education	Arabic	1740
16	Education	Sanskrit	1740
17	Pol Science	Education	1740
18	Pol Science	Physical Education	1840
19	Pol Science	Philosophy	1740
20	Pol Science	History	1740
21	Pol Science	Geography	3400
22	Pol Science	Mathematics	1740
23	Pol Science	Defence Studies	2040
24	Pol Science	Arabic	1740
25	Pol Science	Sanskrit	1740
26	Physical Education	Philosophy	1840
27	Physical Education	History	1840
28	Physical Education	Geography	3400
29	Physical Education	Mathematics	1840
30	Physical Education	Arabic	1840
31	Physical Education	Sanskrit	1840
32	Philosophy	Defence Studies	2040
33	Philosophy	Arabic	1740
34	Philosophy	Sanskrit	1740
35	History	Defence Studies	2040
36	History	Arabic	1740
37	History	Sanskrit	1740
38	English	Education	1740
39	English	Physical Education	1840
40	English	Philosophy	1740
41	English	History	1740
42	English	Geography	3400
43	English	Mathematics	1740
44	English	Defence Studies	2040
45	English	Arabic	1740
46	English	Sanskrit	1740
47	Geography	Arabic	3400
48	Geography	Sanskrit	3400
49	Mathematics	Defence Studies	2040
50	Mathematics	Arabic	1740
51	Mathematics	Sanskrit	1740

Intake Capacity

Subject	55%	22%	6%	10%	7%	
	Gen.	SC	ST	OBC-A	OBC-B	Total
Bengali	41	16	04	08	04	73
English	22	09	02	04	03	40
Philosophy	17	06	02	03	02	30
Education	41	17	04	08	05	75
Political Science	22	09	02	04	03	40
History	66	27	07	12	08	120
Geography	17	6	02	03	02	30
Programme Course	605	242	66	110	77	1100
Total	831	332	89	152	104	1508

Fees Structure

FEES STRUCTURE FOR THE YEAR 2022-23 (1ST SEMESTER)

Sl No	Particulars	General Course	General Course with Physical Education	General Course with Defence Studies	Honours Course (Except Geography Honours)	Geography Honours	General Course with Geography
1	Tuition fee (6 months)	300	300	450	450	750	450
2	Admission Fee	50	50	75	75	125	75
3	Development Fee	400	400	400	400	400	400
4	Printing	70	70	70	70	70	70
5	Building	100	100	100	100	100	100
6	Library Fee	100	100	100	100	100	100
7	College Exam. Fee	0	0	0	0	0	0
8	Registration Fee	110	110	110	110	110	110
9	Semester fee	50	50	75	75	125	75
10	Electric Charge	100	100	100	100	100	100
11	I Card Fee	20	20	20	20	20	20
12	Student Health Home	10	10	10	10	10	10
13	Sports Fee	70	70	70	70	70	70
14	Student affairs	50	50	50	50	50	50
15	Magazine fee	50	50	50	50	50	50
16	Misc. Trans Cost	10	10	10	10	10	10
16	Misc. Receipt	250	250	250	260	460	225
17	Practical Fee	0	100	100	0	0	0
18	Lab. Fee	0	0	0	0	750	500
19	Excursion fee	0	0	0	0	500	500
20	Infrastructural fee	0	0	0	0	1200	485
TOTAL		1740	1840	2040	1950	5000	3400

Rules and Regulations for Admission

Admission Qualifications:

1. Eligibility & Recognized Boards:

A candidate may be admitted to the first semester of three-year(Six Semester) B.A./ B.Sc./ B.Com.(Honours & Programme/General) Courses of Studies on passing Higher Secondary (10+2) Examination in General conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board/Council, or The W.B. Council of Rabindra Open Schooling, or The National Institute of Open Schooling (NIOS) recognized by the Distant Education Bureau (DEB) **subject to fulfillment of the conditions mentioned below:**

Candidates from 'other' Boards:

In case of other Boards/Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in four subjects shall not be eligible for admission.

2. Permissible chances of admission:

Candidates shall be allowed for admission within 03 (three) consecutive academic sessions including the year of passing the previous qualifying examination. (For example: candidates passing H.S. Examination in the year 2018 will get last chance of admission in the academic session 2020-2021.)

3. Eligibility for pursuing Honours Course of studies:

A candidate taking up Honours Course in a subject must have obtained:

(I) A minimum of **45%** marks in aggregate and **55%** marks in the subject or related subject at the previous qualifying examination.

OR

(II) **50%** marks in aggregate and **45%** marks in the subject or related subject at the previous qualifying examination.

OR

(III) **55%** marks in aggregate when the candidate has not studied the subject or any related subject in his /her previous qualifying examination provided all other clauses are complied.

3.a) Relaxation: However, candidates belonging to the Schedule Caste or Schedule Tribe Community taking up Honours Course of Study shall enjoy 5% relaxation in marks in (I), (II) & (III) above, as the case may be-

Explanation:(i) Aggregate means the sum of marks of best scored five (05) subjects excluding compulsory Environmental Education/Environmental Science/Environmental Studies.

(ii) While calculating such aggregate, full marks of each such subject will be scaled down to 100 wherever needed.

4. Merit List:

4(a). *Admission process will be strictly online and on the basis of merit. Merit list will be prepared uniformly on the basis of the following criteria:*

(i) In case of Honours courses: Aggregate (as per previous explanation) plus the marks obtained in the subject in which he/she intends to take up Honours or related subject. However, students who avail themselves of the Rule 3(III) will not get the benefit of 'related subject'.

(ii) In case of Programme /General courses: Merit list will be prepared on the basis of aggregate.

4(b). For admission to Honours courses complete list of all applicants is according to merit to be published at the first instance and admission be done preferably through counseling in accordance with the intake capacity.

4(c). For admission to Programme/General courses complete list of all applicants according to merit to be published at the first instance and admission be done preferably through counseling in accordance with the intake capacity.

4(d). While admitting candidates from the merit list if it is found at some point of time that the approved intake is to be increased as a special case likely to be breached due to sharing of the same merit position by more than one candidate then in that case all the candidates at that particular merit position may be admitted subject to prior approval of the Vice-Chancellor and the excess admission will be granted only for that year.

Help Desk for Online Admission:

For any admission related queries/grievances kindly contact to below mention phone numbers.

1. 9733899300 (Alauddin Biswas)
2. 8972015860 (Atin Ghosh)
3. 9932953847 (Prolay Kr. Saha)
4. 8967397210 (Samim Aktar Molla)



Schedule for Online Application and Admission (2022-23)

HONOURS COURSE

Action	Date
Opening of Online Portal for Application	18th July, 2022
Last Date of Online Application	5th August, 2022
Publication of Provisional Merit List	7th August, 2022
Provision for Correction, if any	7th August, 2022 to 8th August, 2022
Publication of Final Merit List	9th August, 2022
1st Counseling & Admission	9th August, 2022 to 11th August, 2022
2nd Counseling & Admission	12th August, 2022 to 13th August, 2022
3rd Counseling & Admission	14th August, 2022 to 15th August, 2022

PROGRAMME/GENERAL COURSE

Action	Date
Opening of Online Portal for Application	18th July, 2022
Last Date of Online Application	5th August, 2022
Publication of Provisional Merit List	7th August, 2022
Provision for Correction, if any	7th August, 2022 to 8th August, 2022
Publication of Final Merit List	9th August, 2022
Counseling & Admission	9th August, 2022 to 15th September, 2022

[N.B.—The dates may be slightly changed if considered by the concerned authority.]

Discipline for Students

- All the rules and regulations of the college declared at different times of an academic session should be followed and obeyed by the students.
- Identity card and Library card must be carried regularly.
- Students are required to wear Identity Card inside the campus from entry to exit.
- Loitering around the corridors, classrooms and examination halls is strictly prohibited.
- Use of mobile phones is not permissible in classes/labs.
- According to the rules and regulations of the University of Kalyani, 75% attendance of the students in classes is mandatory.
- Any student found involved in ragging another student in the college premises will face severe punishment which will include immediate expulsion.
- Students are expected to sustain decorum and avoid filthy language and clashes.

Central Library

The Central Library of Hazi A. K. Khan College plays a pivotal role in the process of enhancement of teaching-learning of the College with a collection of approximately 8659 books besides magazines and journals and other reading materials, located on the second floor of the Annex building. The Library has a rich collection of old and rare books, invaluable reference books for the use of its patrons, and others who quest for knowledge and information. It is open to all bona fide students, teachers and other members of the college. Two borrower's cards are issued to each student who takes admission in the college. The Library modernization (Automation) system and services has been started through Koha.

❖ Hazi A.K. Khan College Central Library OPAC:

LINK - hakkcl-opac.l2c2.co.in

❖ Library Hours:

Monday - Saturday 10:30 am - 4:30 pm

❖ Rules & Regulations:

- Reading room facility is available from 11.00- 3.00 PM on all working days.
- Library remains closed on Sundays and Public Holidays only as per University holiday list.
- All Teaching, Non-teaching staff members and students are the members of the Library.
- All teaching staff including Librarian is allowed to lend maximum 10 books from the library. However, holding of books for more than 30 days, renewal is obligatory.
- The invited Teachers can issue only 5 book at time for 2 weeks.
- The Non-teaching staff members, library staff, laboratory assistants are allowed to borrow not more than 5 books at a time for 30 days.
- Overdue charge for the Teaching and Non-teaching staff members is Rs.2/- per day per book.
- Teachers, Non-teaching staff of the college shall have to take Library Clearance Certificate before they take release from this college to join other institution or get retired from this college.

❖ For Student Members:

- Students can borrow maximum two books at a time depending on the availability of the same in the library for 14 days, which can be further renewed for a maximum period of another 14 days.
- The casual students are not allowed to borrow books or to use library reading room.
- Students can re issue their lending books for maximum two times provided that books have not been on demand by any other members of the library.

- Overdue charge for the students is Rs. 1.00 per day per book.
- No Journals/Magazines are issued for home use either to students or any staff.
- In case of any emergency need special permission is to be taken from the Principal.

❖ **Loss of Library Books:**

- In case of loss of Library book, the latest edition of the lost book is to be replaced to the library.
- Decision on out of print books will be taken by the Library Committee.
- Borrowed books are to be returned before appearing any semester examinations. No Mark sheet will be issued unless library clearance is issued by the library staff.

❖ **General Rules:**

- College Identity Card is compulsory for all enrolled students for availing of library facilities.
- At the time of entering the library, all personal belongings are to be kept at the prescribed counter, and must be taken back when the depositor leaves the library. The library will not be liable for any loss/damage caused to the belongings kept in the prescribed counter.
- In case of any grievances students can put complaint in the box kept outside the library which will be addressed by the Library Committee.
- No admission is permitted in Study Room without proper Student Identity Card.
- Books/any materials issued in the study room will have to be returned before leaving the Study Room.
- Books will be issued/can be returned within 4 PM. Lending services are open to Students from Monday to Saturday.
- Reference books can be used within the library reading room only.
- Use of Internet is allowed for educational/academic purpose within the permission of the Librarian. The students are not allowed to use any social networking sites, playing games, etc.
- The library rules framed above are subject to change from time to time as when Library Committee deems it necessary to reframe the same.

❖ **Services and Facilities at the Library**

- In library all sections are given closed access facility.
- The newly added resources to library like books, journals, magazines, etc. are displayed for the convenience of students and faculty members so that they could be aware of the updated library collection. Newly added resources are set aside for display at least for ten days.

- Reading room facility is available for students as well as for faculties.
- Computer facility is available for staff.
- The library catalogue of books and other library materials can be accessed through intranet and internet (OPAC).

❖ Useful Links and Resources (Alphabetically Sorted)

1. [British Council Library of India](#)
2. [Cambridge University Press](#)
3. [CSIR-NISCAIR :](#)
4. [Directory of Open Access Books](#)
5. [Directory of Open Access Journals](#)
6. [e-Content courseware in UG subjects](#)
7. [E-Kalpa](#)
8. [e-PG Pathshala](#)
9. [e-Shodh Sindhu](#)
10. [High Wire](#)
11. [JSTOR](#)
12. [LibriVox — Audio Books](#)
13. [National Digital Library](#)
14. [National Knowledge Network](#)
15. [National Library of India](#)
16. [NCERT Text Books](#)
17. [NPTEL](#)
18. [Open Access Thesis & Dissertations](#)
19. [Open Knowledge Repository — World Bank](#)
20. [Oxford University Press](#)
21. [Project Gutenberg](#)



22. [Science Direct Open Access Content](#)
23. [Shodhganga-a reservoir of Indian theses](#)
24. [SNLTR](#)
25. [Springer Open Journals](#)
26. [SWAYAM Online Courses](#)
27. [SWAYAMPBABA](#)
28. [Taylor & Francis Open Access](#)
29. [UG/PG MOOCs](#)
30. [Wiley Open Access](#)

❖ **Library Team**

1. Dr. Goutam Kumar Ghosh, Principal
2. Dr. Piyali Dan, Convenor Library Committee
3. Mr. Kismot Sk, Librarian (Casual)
4. Mr. Mehbub Murshid Khan, Library Peon (Casual)



National Service Scheme (NSS)

The college has one National Service Scheme unit, popularly known as NSS. The motto of NSS, 'NOT ME BUT YOU', reflects the essence of democratic living and upholds the need for self-less service. It organizes seven days special camp every year. All students are encouraged to associate themselves with NSS activities of the college. This voluntary unit conducts various social works such as-

1. Tree plantation programme
2. Blood donation camp
3. Thalassemia awareness and test programme
4. Anti-women and child trafficking programme
5. Aranya Saptaha Celebration
6. Covid-19 awareness programme
7. Sachha Bharat Mission Campaign
8. Health Check-Up Camp etc.



Sports

Every year annual sports day is held successfully with active participation of students, teachers and non-teaching staff of the college. To make sports an integral part of student's life, the College has introduced Physical Education as a general subject. Physical Education department organizes coaching camps time to time. Several infrastructure facilities are available for indoor games. College encourages students to participate in inter-college and inter-university tournaments.



Multi-Service Facilities for Students

A. Scholarships

A scholarship is a form of financial aid awarded to students to further education. Scholarships are awarded based upon various criteria, such as academic merit, diversity and inclusion, athletic skill, and financial need. The West Bengal and the central government implement several top scholarship schemes in Bengal for needy and meritorious students. Students belonging to Scheduled Caste, Scheduled Tribe, Minority community and Meritorious, Poor, Female students are entitled to get several West Bengal Government scholarships.

1. Swami Vivekananda Merit cum Means Scholarship:

With a view to assisting the meritorious students belonging to economically backward families in the State of West Bengal to pursue higher studies, the Government of West Bengal introduces this scheme of giving scholarships at different levels of higher studies, at educational institutions based in West Bengal. The upper ceiling for family income has been fixed at Rs.2, 50,000/- per annum. The minimum qualifying marks for being considered for award of scholarships will be 60% in aggregate, in the H.S. Examination conducted by the W.B. Council of H.S. Education/Madrasha Siksha Parishad. For the UG (Arts), UG (Commerce), UG (Science) separate merit lists will be prepared.

Swami Vivekananda Merit cum Means Scholarship



2. Kanyashree Prakalpa:

Kanyashree Prakalpa seeks to improve the status and wellbeing of girls, specifically those from socio-economically disadvantaged families through Conditional Cash Transfers. The one-time grant of Rs. 25,000/- is for girls who are between the ages of 18 and 19.



3. OASIS Scholarship:

Backward Classes Welfare Department of West Bengal Govt. providing OASIS Scholarship for SC, ST and OBC students to help them financially for their higher studies. Candidate will be selected for this Scholarship on the basis of their financial condition and merit.



4. Aikyashree Scholarship:

West Bengal State Scholarships for Minority Students with a view to providing them more avenues for socio-economic and educational mobility by extending financial support and encouragement to the meritorious students. The West Bengal Minorities' Development & Finance Corporation (WBMDFC) will be the Nodal Organization for this scheme.



B. Anti-Ragging Cell

Hazi A. K. Khan College is ragging free campus. Numbers of Anti-Ragging acts are in place to ensure strict compliances. The attention of the students is also drawn to the judgment of the Hon'ble Supreme Court of India wherein it is mandatory for the institution to file a complaint with the Police Authority, and with all resulting consequences as per "The Circular of the Education Department, Government of West Bengal on Prohibition of Ragging in Colleges and Hostel. 'As per the UGC guidelines in curbing the menace of ragging in Higher Educational Institutions, the College has formed an Anti-ragging cell so as to provide a healthy environment to the students. A general declaration of 'not involving into ragging' is taken from the students. If any such situation still crops up, the students can contact to Dr. Munmun Dutta, the Convener of the Anti-Ragging Cell.



C. Women Grievance Cell

Women Grievance Cell has been formed by the college to ensure safety, security and dignity of the students as well as other stakeholders of the College. The cell functions in keeping a healthy atmosphere which is free of sexual harassment and gender based discrimination for all women employees and students. It also recommends measures for promoting gender equality and amity. In any disturbance due to sexual harassment, the students can contact to Dr. Munmun Dutta, the Convener of the Women Grievance Cell.

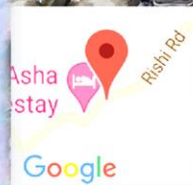
D. Virtual Classroom

Hazi A. K. Khan College has a virtual classroom for the students in the premises. This virtual classroom is a teaching and learning environment where students can study, learn, gain and grow through an online medium. Within this virtual classroom, teachers and students can not only communicate and interact, but also view and discuss presentations, and engross with learning resources all in an online setting.



E. Educational Tour and Excursion

As per the University of Kalyani CBCS syllabus requirements the Departments of Geography and Education undertake educational excursions and tour for their students. It is essential for the students to participate in these excursions accompanied by the Department faculty members. Besides, other Departments also organize departmental trips to places of academic and cultural interest.



Tukdah Forest, West Bengal, India

Rishi Rd, Tukdah Forest, West Bengal 734222, India

Lat 27.044825°

Long 88.34311°

21/04/22 01:48 PM



Tukdah Forest, West Bengal, India

Rishi Rd, Tukdah Forest, West Bengal

734222, India

Lat 27.04486°

Long 88.343101°

21/04/22 01:49 PM



Department of Geography



Department of Education

F. Hostel Facility

The college has a Minority Girls' Hostel which was established with financial assistance from the minority department of Government of West Bengal. The hostel aims to provide convenient and comfortable accommodation for the outstation female students. It is situated in the main campus of the College. It is a privilege to reside in the hostel as it provides excellent modern facilities.



G. Tutorial Classes

A tutorial is a teaching session given to one student or a small group of students. If students are stuck in a class, they can use a tutorial. Tutorials are designed to give a space to engage more actively with the course content.

H. Smart Class

Smart Classes make use of digital technology to help students study more effectively. The numerous audio and visual aids used in smart classes in college complement and make learning enjoyable and engaging. Because digital data are segmented and structured, the platform improves teacher-student and peer-to-peer interaction and makes smart classes beneficial for students.

I. College Canteen

From the very beginning of the College the College Canteen has been functioning efficiently. The canteen is located inside the College. Students and staff of the college can buy food at a subsidized rate from college canteen.

J. College Magazine

The college magazine published annually showcases the literary and creative skills of the students. The magazine carries Poem / articles by students of all departments, teaching and Non-Teaching staff.

Convener: Dr. Pulokesh Mondal, (Department of Bengali).

K. Geography Lab.

Geography lab plays a pivotal role in enriching geographical base of a student- a necessary part of learning that exposes students to full spectrum of disciplinary subfields- physical, human and nature-society geography as well as geographical techniques. The lab is well equipped with a series of maps, topographic sheets and variety of survey equipment's like tracing table, thermometers, barometer, magnetic compass, electric globe, anemometer, Dumpy Level, different Scales, Geological Map, Transit Theodolite, standard time indicator and wet and dry bulb thermometers. CDs related to different topics are also kept in the lab. Field trips are organized for the students to study the natural occupancy of various facts and inform about physical changes with the help of Global positioning system and Geographic information system available on Net. Geography Lab specializes in the development of qualitative and quantitative research skills in College.



HAZI A. K. KHAN COLLEGE ACADEMIC CALENDAR (2022-2023)

Holiday List (July, 2022 – December, 2022)

B.A. 1 st Semester	B.A. 2 nd Semester	B.A. 3 rd Semester	B.A. 4 th Semester	B.A. 5 th Semester	B.A. 6 th Semester
Commencement of Class (Tentative)	Internal Assessment (Tentative)	Publication of Result (Tentative)	University Exam (Tentative)	Proposed Programmes (Tentative)	
As per schedule of Higher Education Govt. of West Bengal	1 st Internal Assessment 2 nd week of December 2 nd Internal Assessment 1 st week of January	3 rd week of December 2 nd week of January		15 th August Independence Day 5 th September Teacher's Day 8 th September College Foundation Day 24 th September NSS Day 1 st week of December Nabin Baran & Social Annual Sports 12 th January Swami Vivekananda Birth Day 23 rd January Netaji Birthday 26 th January Republic Day 2 nd week of February NSS Special Camp 21 st February International Mother Language Day 8 th March International Women Day 9 th May Rabindra Jayanti Cultural programs Seminars, Workshops, Awareness Camps will be organized throughout the session	
Immediately after seven days of completion of the B.A. 1 st Semester examination	1 st Internal Assessment 4 th week of May 2 nd Internal Assessment 1 st week of June 1 st Internal Assessment 1 st week of December	1 st week of June 1 st week of July 2 nd week of December	As per the schedule of the University of Kalyani		
Immediately after seven days of completion of the B.A. 2 nd Semester examination	2 nd Internal Assessment 1 st week of January 1 st Internal Assessment 1 st week of May	2 nd week of January 2 nd week of May			
Immediately after seven days of completion of the B.A. 3 rd Semester examination	1 st Internal Assessment 1 st week of June 2 nd Internal Assessment 1 st week of November	2 nd week of June 2 nd week of November			
Immediately after seven days of completion of the B.A. 4 th Semester examination	1 st Internal Assessment 1 st week of December 2 nd Internal Assessment 3 rd week of April	2 nd week of December 4 th week of April			
Immediately after seven days of completion of the B.A. 5 th Semester examination	2 nd Internal Assessment 2 nd week of May	3 rd week of May			
Test Exam and MCQ Tests will be taken by the Departments					

01.07.2022	Friday	Ratha Yatra
10.07.2022 & 11.07.2022	Sunday & Monday	Id-ud-Zoha (Bakrid)
09.08.2022	Monday	Muharram
15.08.2022	Monday	Independence Day
19.08.2022	Friday	Jannastami
25.09.2022	Sunday	Mahalaya
30.09.2022 To 10.10.2022	Friday To Monday	Durgapuja, Gandhi Birthday, Fateha-Doaz-Deham, Laxmi Puja
24.10.2022 To 27.10.2022	Monday To Thursday	Kalipuja & Bhatri Dvitiya
30.10.2022 & 31.10.2022	Sunday & Monday	Chhat puja
08.11.2022	Tuesday	Guru Nanak Birthday
15.11.2022	Tuesday	Birthday of Birsu Munda
25.12.2022	Sunday	Christmas Day

Following the publication of the holiday list for the upcoming calendar year, the holiday list for January-June will be released.

Principal
Hazi A.K. Khan
Hathnagar, Murshidabad
DDO Code- MUR/EDH-17

List of Holidays 2022

SL NO	DATE	DAY	OCCASION	NO OF DAYS
1	1 st January, 2022	Saturday	English New Year Day	01 (One)
2	12 th January, 2022	Wednesday	Swami Vivekananda Birthday	01 (One)
3	15 th January, 2022	Saturday	Hazi A. K. Khan Day	01 (One)
4	23 rd January, 2022	Sunday	Netaji Birthday	X
5	26 th January, 2022	Wednesday	Republic Day	01 (One)
6	4 th February, 2022 & 5 th February, 2022	Friday & Saturday	Saraswati Puja	02 (two)
7	14 th February, 2022	Monday	Thakur Panchanan Barma Birthday	01 (One)
8	16 th February, 2022	Wednesday	Birthday of Guru Rabidas	01 (One)
9	1 st March, 2022	Tuesday	Shivratri	01 (One)
10	18 th March, 2022 & 19 th March, 2022	Friday & Saturday	Dolyatra & Holi, Sabe-Barat	02 (two)
11	10 th April, 2022	Sunday	Sri Harichand Thakur Birthday	X
12	14 th April, 2022	Thursday	Birthday of Dr. B.R. Ambedkar, Mahavir Jayanti	01 (One)
13	15 th April, 2022	Friday	Bengali New Year's Day, Good-Friday	01 (One)
14	16 th April, 2022	Saturday	Easter Saturday	01 (One)
15	1 st May, 2022	Sunday	May Day	X
16	3 rd May, 2022 & 4 th May, 2022	Tuesday & Wednesday	Id-Ul-Fitre	02 (two)
17	9 th May, 2022	Monday	Rabindra Jayanti	01 (One)
18	16 th May, 2022	Wednesday	Buddha Purnima, Birthday of Pandit Raghunath Murmu	01 (One)
19	1 st July, 2022	Friday	Ratha Yatra	01 (One)
20	10 th July, 2022 & 11 th July, 2022	Sunday & Monday	Id-ud-Zoha (Bakrid)	01 (One)
21	9 th August, 2022	Monday	Muharram	01 (One)
22	15 th August, 2022	Monday	Independence Day	01 (One)
23	19 th August, 2022	Friday	Janmastami	01 (One)
24	25 th September, 2022	Sunday	Mahalaya	X
25	30 th September, 2022 To 10 th October, 2022	Friday To Monday	Durgapuja, Gandhi Birthday, Fateha-Doaz-Deham, Laxmi Puja	09 (Nine) Excluding Sunday
26	24 th October, 2022 To 27 th October, 2022	Monday To Thursday	Kalipuja & Bhatri Dwitiya	4 (Four)
27	30 th October, 2022 To 31 st October, 2022	Sunday To Monday	Chhat puja	01 (One)
28	8 th November, 2022	Tuesday	Guru Nanak Birthday	01 (One)
29	15 th November, 2022	Tuesday	Birthday of Birs Munda	01 (One)
30	25 th December, 2022	Sunday	Christmas Day	X
				39 Days
Principal's Discretion				5 Days
Total				44 Days

Photo Gallery



